



HOMEOWNER ASSOCIATION INFORMATION REQUEST FOR COMMON INTEREST DEVELOPMENTS (C.A.R. Form HOA, Revised 4/08)

Property Address: \_\_\_\_\_

Owner of Property: \_\_\_\_\_ ("Seller")

Mailing Address: \_\_\_\_\_

To: Homeowner Association \_\_\_\_\_ ("HOA")

Pursuant to California Civil Code §1368 and the request of Seller, within 10 calendar Days from the date of this request, please provide to Seller the items or information listed on page 2 at the mailing address indicated above, or (if checked) to  \_\_\_\_\_

On page 2, please indicate whether the item is attached or not available. In the Explanation column provide the information requested, indicate if the item is not applicable or otherwise explain.

Seller or Seller's Agent \_\_\_\_\_ Date \_\_\_\_\_

The documents and information provided by the HOA referenced above were provided by:

\_\_\_\_\_  
(print name) Its \_\_\_\_\_  
(title)

By signing below, the undersigned acknowledges that each has read, understands and has received a copy of this Homeowner Association Information Request.

Seller \_\_\_\_\_ Date \_\_\_\_\_

Seller \_\_\_\_\_ Date \_\_\_\_\_

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Reviewed by \_\_\_\_\_ Date \_\_\_\_\_



## HOMEOWNER ASSOCIATION INFORMATION REQUEST FOR COMMON INTEREST DEVELOPMENTS

| Item   | HOA Response |               |  |
|--|--------------|---------------|--|
|  | Attached     | Not Available | Explanation (or if checked not applicable) |
| Statement that HOA is or is not incorporated                     |              |               | <input type="checkbox"/> N/A               |
| CC&Rs  |              |               | <input type="checkbox"/> N/A               |
| Bylaws   |              |               | <input type="checkbox"/> N/A               |
| Rules and Regulations  |              |               | <input type="checkbox"/> N/A               |
| Age restrictions, if any   |              |               | <input type="checkbox"/> N/A               |
| Pro Forma Operating Budget, or summary including reserve study   |              |               | <input type="checkbox"/> N/A               |
| Assessment and Reserve Funding Disclosure Summary                |              |               | <input type="checkbox"/> N/A               |
| Financial Statement Review                                       |              |               | <input type="checkbox"/> N/A               |
| Assessment Enforcement Policy                                    |              |               | <input type="checkbox"/> N/A               |
| Insurance Summary  |              |               | <input type="checkbox"/> N/A               |
| Regular Assessment   |              |               | <input type="checkbox"/> N/A               |
| Special Assessment   |              |               | <input type="checkbox"/> N/A               |
| Emergency Assessment   |              |               | <input type="checkbox"/> N/A               |
| Other unpaid obligations of Seller                               |              |               | <input type="checkbox"/> N/A               |
| Approved changes to assessments                                  |              |               | <input type="checkbox"/> N/A               |
| Preliminary list of defects                                      |              |               | <input type="checkbox"/> N/A               |
| Settlement Notice Regarding Common Area Defects                  |              |               | <input type="checkbox"/> N/A               |
| Pending or anticipated claims or litigation by or against HOA    |              |               | <input type="checkbox"/> N/A               |
| Most recent 12 Months of HOA Minutes                             |              |               | <input type="checkbox"/> N/A               |
| Number of designated parking spaces                              |              |               | <input type="checkbox"/> N/A               |
| Location of parking spaces                                       |              |               | <input type="checkbox"/> N/A               |
| Number of designated storage spaces                              |              |               | <input type="checkbox"/> N/A               |
| Location of storage spaces                                       |              |               | <input type="checkbox"/> N/A               |
| Private Transfer Fees and/or Taxes                               |              |               | <input type="checkbox"/> N/A               |
| Rental Restrictions  |              |               | <input type="checkbox"/> N/A               |
| Pet Restrictions   |              |               | <input type="checkbox"/> N/A               |
| Smoking Restrictions   |              |               | <input type="checkbox"/> N/A               |
| Any other document required by law                               |              |               | <input type="checkbox"/> N/A               |
| Name of contact information of other HOAs governing the property |              |               | <input type="checkbox"/> N/A               |
| Other  |              |               | <input type="checkbox"/> N/A               |

HOA \_\_\_\_\_ Date \_\_\_\_\_

By \_\_\_\_\_ Title \_\_\_\_\_

Seller \_\_\_\_\_ Date \_\_\_\_\_

Seller \_\_\_\_\_ Date \_\_\_\_\_

**I acknowledge receipt of a copy of each item checked above. This document may be executed in counterparts.**

Buyer \_\_\_\_\_ Date \_\_\_\_\_

Buyer \_\_\_\_\_ Date \_\_\_\_\_

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Reviewed by \_\_\_\_\_ Date \_\_\_\_\_

